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NATIONAL CENTER FOR EDUCATION STATISTICS
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FORM APPROVED
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**DISTANCE EDUCATION AT
POSTSECONDARY EDUCATION INSTITUTIONS**
POSTSECONDARY EDUCATION QUICK INFORMATION SYSTEM

This survey is authorized by law (P.L. 103-382). While participation in this survey is voluntary, your cooperation is critical to make the results of this survey comprehensive, accurate, and timely.

Definition of distance education for this survey refers to education or training courses delivered to remote (off-campus) location(s) via audio, video (live or prerecorded), or computer technologies, including both synchronous and asynchronous instruction. For purposes of this survey, courses conducted **exclusively** on campus are not included in this definition of distance education (although **some** on-campus instruction or testing may be involved); courses conducted **exclusively** via written correspondence are also not included (although **some** instruction may be conducted via written correspondence). Distance education also does **not** include courses in which the instructor travels to a remote site to deliver instruction in person. *Distance education courses may include a small amount of on-campus course or lab work, on-campus exams, or occasional on-campus meetings.*

The survey is designed to be completed by the person(s) most knowledgeable about your institution's distance education course offerings. Since we are interested in all such courses offered by your institution, we ask that you consult with your colleagues in other departments/offices that may also offer distance education courses.

IF ABOVE INSTITUTION INFORMATION IS INCORRECT, PLEASE UPDATE DIRECTLY ON LABEL.

Name of Person Completing This Form: _____

Title/Position: _____

Telephone Number: _____ E-mail: _____

THANK YOU. PLEASE KEEP A COPY OF THIS SURVEY FOR YOUR RECORDS.

PLEASE RETURN COMPLETED FORM TO:

Lewis (900442)
WESTAT
1650 Research Boulevard
Rockville, Maryland 20850

IF YOU HAVE ANY QUESTIONS, CONTACT:

Laurie Lewis at Westat
800-937-8281, Ext. 8284 or 301-251-8284
Fax: 800-254-0984
E-mail: lewisl1@westat.com

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1850-0733. The time required to complete this information collection is estimated to average 30 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate or suggestions for improving this form, please write to: U.S. Department of Education, Washington, DC 20202-4651. If you have any comments or concerns regarding the status of your individual submission of this form, write directly to: National Center for Education Statistics, 555 New Jersey Avenue, NW, Washington, DC 20208.

1. Did your institution offer any distance education courses (as defined on the front of this questionnaire) in 1997–1998 (12-month academic year), or plan to offer any such courses in the next 3 years? *(Circle only one number.)*

Yes, offered courses in 1997–1998 1 *(Continue with question 2.)*

Did not offer in 1997–1998, but plan to offer in next 3 years 2 *(Skip to question 10.)*

No, did not offer in 1997–1998 and do not plan to offer in next 3 years 3 *(Thank you. Please complete the respondent section on the front of the questionnaire and return it to Westat.)*

2. What was the **total** number of different distance education courses (including courses for all levels and audiences), and the number of different **college-level, credit-granting** distance education courses offered at your institution in 1997–1998 (12-month academic year)?

If a course had multiple sections or was offered multiple times during the academic year, count it as only one course. The total number of courses includes those designed for all types of students, including elementary/secondary, college, adult education, etc. College-level courses include both undergraduate and graduate/first-professional courses.

a. Total number of different distance education courses _____

b. Number of different college-level, credit-granting distance education courses _____

3. What was the **total** enrollment in **all** distance education courses, and the enrollment in **college-level, credit-granting** distance education courses at your institution in 1997–1998 (12-month academic year)?

Enrollments may include duplicated counts of students, i.e., a student should be counted for each course in which he/she was enrolled. The total includes enrollments in courses designed for all types of students. College-level courses include both undergraduate and graduate/first-professional courses.

a. Total number of enrollments in all distance education courses _____

b. Number of enrollments in college-level, credit-granting distance education courses _____

4. In the following general fields of study, indicate the number of different **college-level, credit-granting** courses offered through distance education at your institution in 1997–1998 (12-month academic year), and the number of enrollments in those courses.

If your institution did not offer any college-level, credit-granting distance education courses in a particular field in 1997–1998, enter 0. If a course had multiple sections or was offered multiple times during the academic year, count it as only one course. Please report separately for undergraduate and graduate/first-professional courses. Dual-level courses (i.e., courses that can be taken for either undergraduate or graduate credit) should be reported as undergraduate courses, and enrollments for these courses should be counted as undergraduate enrollments. Course enrollments may include duplicated counts, i.e., a student should be counted for each course in which he/she was enrolled.

NOTE: The sum of the number of undergraduate and graduate/first-professional courses across the fields of study (i.e., the sum of columns 1 and 3) should equal the number of courses given in question 2b. The sum of the number of undergraduate and graduate/first-professional enrollments across the fields of study (i.e., the sum of columns 2 and 4) should equal the number of enrollments given in question 3b.

Field	Undergraduate		Graduate/first-professional	
	1. Number of courses	2. Number of enrollments	3. Number of courses	4. Number of enrollments
a. Agriculture and natural resources				
b. Business and management				
c. Education				
d. Engineering				
e. Mathematics				
f. Computer science				
g. Physical and biological/life sciences				
h. English, humanities, social/behavioral sciences				
i. Library and information sciences				
j. Health professions				
k. Vocational/technical fields				
l. Other fields (specify)				

5. In academic year 1997–1998, did your institution have any college-level degree or certificate programs designed to be completed totally through distance education? *(Include only degree or certificate programs that are based on credit-granting courses; include programs that may require a small amount of on-campus course or lab work, clinical work in hospitals, or similar arrangements, and baccalaureate degree completion programs.)*

Yes 1 *(Continue with question 6.)*

No 2 *(Skip to question 7.)*

6. How many different college-level degree or certificate programs designed to be completed totally through distance education did your institution offer in 1997–1998 (12-month academic year)? *(Include only degree or certificate programs that are based on credit-granting courses; include programs that may require a small amount of on-campus course or lab work, clinical work in hospitals, or similar arrangements, and baccalaureate degree completion programs.)*

Please report separately for undergraduate and graduate/first-professional programs, and for degree and certificate programs. Report the total number of programs, and then provide a breakout of the total by field of study.

Distance education degree and certificate programs	Undergraduate		Graduate/first-professional	
	Degree	Certificate	Degree	Certificate
A. Total number of distance education degree and certificate programs based on credit-granting courses				
B. Field of study for credit-based degree and certificate programs: <i>(Sum of a through m below must equal the totals given on line A.)</i>				
a. Agriculture and natural resources				
b. Business and management				
c. Education				
d. Engineering				
e. Mathematics				
f. Computer science				
g. Physical and biological/life sciences				
h. English, humanities, social and behavioral sciences				
i. Library and information sciences				
j. Health professions				
k. Vocational/technical fields				
l. Liberal/general studies				
m. Other <i>(specify)</i>				

7. How do the tuition charges for college-level, credit-granting courses offered through distance education at your institution compare to tuition charges for equivalent on-campus courses? *(Circle only one number.)*

- Tuition charges are always higher for distance education courses than for on-campus courses .. 1
Tuition charges are always lower for distance education courses than for on-campus courses.... 2
Tuition charges are always the same for both distance education and on-campus courses 3
Tuition charges for distance education courses are sometimes the same as, and sometimes different than, tuition charges for on-campus courses..... 4

When different, the tuition charges for distance education courses are: *(Circle only one number.)*

- Always higher than for on-campus courses 1
Always lower than for on-campus courses..... 2
Sometimes higher and sometimes lower than for on-campus courses ... 3

8. Does your institution add any special fees to college-level, credit-granting distance education courses (e.g., fees that depend on delivery format or location) that are not added to on-campus courses? *(Circle only one number.)*

- Yes, special fees are always added 1
Yes, special fees are sometimes added 2
No, special fees are not added..... 3

9. Which types of technology did your institution use as a **primary** mode of instructional delivery for distance education courses in 1997–1998 (12-month academic year)? *Circle all the technologies that any distance education course used as a primary mode of delivery. If a course used multiple technologies to deliver instruction, but one mode predominated, circle the predominant mode for the course.*

- | | |
|--|----|
| a. Two-way video with two-way audio (i.e., two-way interactive video) | 1 |
| b. One-way video with two-way audio | 2 |
| c. One-way live video | 3 |
| d. One-way prerecorded video (including prerecorded videotapes provided to students, and television broadcast and cable transmission using prerecorded video) | 4 |
| e. Two-way audio transmission (e.g., audio/phone conferencing) | 5 |
| f. One-way audio transmission (including radio broadcast and prerecorded audiotapes provided to students) | 6 |
| g. Internet courses using synchronous (i.e., simultaneous or “real time”) computer-based instruction (e.g., interactive computer conferencing or Interactive Relay Chat) | 7 |
| h. Internet courses using asynchronous (i.e., not simultaneous) computer-based instruction (e.g., e-mail, listservs, and most World Wide Web-based courses) | 8 |
| i. CD-ROM | 9 |
| j. Multi-mode packages (i.e., a mix of technologies that cannot be assigned to a primary mode) | 10 |
| (specify technologies used) _____ | |
| k. Other technologies (specify) _____ | 11 |

10. In the next 3 years, what are your institution’s plans concerning the number of distance education courses that will be offered using the following technologies as the **primary** mode of instructional delivery? *If a course will use multiple technologies to deliver instruction, but one mode will predominate, consider the course under the predominant mode. (Circle one number on each line.)*

- | | Reduce | Keep same number | Start or increase | No plans |
|--|--------|------------------|-------------------|----------|
| a. Two-way video with two-way audio (i.e., two-way interactive video) | 1 | 2 | 3 | 4 |
| b. One-way video with two-way audio | 1 | 2 | 3 | 4 |
| c. One-way live video | 1 | 2 | 3 | 4 |
| d. One-way prerecorded video (including prerecorded videotapes provided to students, and television broadcast and cable transmission using prerecorded video) | 1 | 2 | 3 | 4 |
| e. Two-way audio transmission (e.g., audio/phone conferencing) | 1 | 2 | 3 | 4 |
| f. One-way audio transmission (including radio broadcast and prerecorded audiotapes provided to students) | 1 | 2 | 3 | 4 |
| g. Internet courses using synchronous (i.e., simultaneous or “real time”) computer-based instruction (e.g., interactive computer conferencing or Interactive Relay Chat) | 1 | 2 | 3 | 4 |
| h. Internet courses using asynchronous (i.e., not simultaneous) computer-based instruction (e.g., e-mail, listservs, and most World Wide Web-based courses) | 1 | 2 | 3 | 4 |
| i. CD-ROM | 1 | 2 | 3 | 4 |
| j. Multi-mode packages (i.e., a mix of technologies that cannot be assigned to a primary mode) | 1 | 2 | 3 | 4 |
| (specify technologies to be used) _____ | | | | |
| k. Other technologies (specify) _____ | 1 | 2 | 3 | 4 |

Thank you. Please keep a copy for your records.